

# SEAHAM HARBOUR NURSERY SCHOOL

## CHARGING POLICY

### **INTRODUCTION**

All education during school hours is free. We do not charge for any activity undertaken as part of the EYFS provision.

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

- Voluntary contributions
- Out of hours extended services
- Two year old provision

### **Voluntary Contributions**

When organising school trips or visits which enrich curriculum and educational experience for the children, the school invites parents to contribute to the cost of the visit. All contributions are voluntary. If we do not receive sufficient contributions, we may cancel a trip or visit. If a visit goes ahead it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. Sometimes the school will make additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school will provide this information on request.

We currently ask for a weekly contribution of £2.00 per child for school funds. This enables us to provide a range of quality snacks, visiting artists, additional resources, special treats and subsidise school trips. Each child receives all of these 'extras' regardless of whether they have paid their contribution or not. All children are treated equally. If we do not receive sufficient funding we will be unable to provide as many facilities and high quality experiences that we do.

### **Breakages**

In case of wild or malicious damage to equipment or breakages, or loss of school book and equipment on loan of pupils the Head teacher in consultation with the Chair of the Governing Body may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.

### **Out of Hours Extended Services**

We make a charge for all out of hours care in excess of the 15 hours of free entitlement. This allows us to provide a service for families to stay for a full day or attend for longer than the basic entitlement. We currently charge £2.00 for Breakfast Club per day and £17.50 per week for Lunch/additional time for 30 hour children.

### **Two Year Old Provision**

Some two year olds receive 15 hours of free entitlement through the Play and Learn scheme. Families who do not qualify for this scheme can buy additional sessions (minimum of 2 per week). Sessions currently cost £10 for a 2 hour session and £15 for a 3 hour session.

The Governing Body may, from time to time amend the categories for which a charge may be made. The Governing Body reserve the right to review the charging and remissions policy as necessary.

Adopted by the Governing Body May 2015